The school will review component marks against the grade boundaries to determine if the school considers a review of marking should be considered. Someone will either speak to you on the day or contact you by the deadline stated below about this. Marks and therefore overall grades can go up, go down or stay the same when a review is submitted.  Discuss this with a subject teacher before submitting a request.

**What services are available from the exam boards?**

|  |  |  |
| --- | --- | --- |
| **Service No:** | **Type** | **What happens?** |
| 1 | Clerical re-check | This is a re-check of all clerical procedures leading to the issue of a result. It will include checking that all parts of the script have been marked, the totalling of marks and recording of marks. |
| 2 | Priority review of marking  **(only available GCE A level qualifications)** | Review conducted as a priority by the exam board (for example those students whose university place is at risk).  Review of the original marking to ensure that the agreed mark scheme has been applied correctly, **the script is not re-marked**. This service also includes a clerical re-check. |
| 3 | Review of marking | Review of the original marking to ensure that the agreed mark scheme has been applied correctly, **the script is not re-marked**. This service also includes a clerical re-check. |
| 4 | Priority Access to scripts – to support review of marking | This is a priority service that ensures copies of scripts are returned in sufficient time to allow decisions to be made whether a non-priority review of marking should be applied for. |

**How much does it cost?**

Payment should be made via ParentPay following receipt of a completed form. Reviews will not be submitted until payment has been made.

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| **Service No:** | **Type** | **Deadline** | | **A Level** |
| 1 | Clerical re-check | AQA:  Edexcel:  OCR:  WJEC: | 29 September 2022 | AQA: £8.25  Edexcel: £11.90  OCR: £19.50  WJEC: £11.00 |
| 2 | Priority review of marking  **(only available GCE A level qualifications)** | AQA:  Edexcel:  OCR:  WJEC: | 25 August 2022 | AQA: £52.85  Edexcel: £58.70  OCR: £66.75  WJEC: £49.50 |
| 3 | Review of marking | AQA:  Edexcel:  OCR:  WJEC: | 29 September 2022 | AQA: £44.40  Edexcel: £49.20 (Btec £42.40)  OCR: £54.25  WJEC: £43.00 |
| 4 | Priority access to scripts to support review of marking | AQA:  Edexcel:  OCR:  WJEC: | 1 September 2022 | AQA: Free  Edexcel: Free  OCR: £14.00  WJEC: £11.00 |

**IMPORTANT: PLEASE NOTE THAT MARKS AND THEREFORE OVERALL GRADES CAN GO UP, GO DOWN OR STAY THE SAME. PLEASE DISCUSS WITH YOUR SUBJECT TEACHER IN THE FIRST INSTANCE BEFORE SUBMITTING A REQUEST.**

|  |  |
| --- | --- |
| **Candidate name:** |  |
| **Candidate Exam Number:** |  |
| **Your personal email address:**  (Not your school email address as this will be deactivated in September if not staying on in Sixth Form) |  |
| **Candidate mobile Number:** |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Exam board (AQA, Edexcel, OCR, WJEC)** | **Element Code**  **(found on results slip)** | **Title**  **(found on results slip)** | **Service code (see page 1)** | **Fee**  **(see page 1)** |
|  |  |  |  | **£** |
|  |  |  |  | **£** |
|  |  |  |  | **£** |
|  |  |  |  | **£** |
|  |  |  |  | **£** |
|  |  |  |  | **£** |

It is strongly advised that candidates inform their university or college choices that a review of results has been requested. By informing them, they may be able to keep the candidate’s place open until the review has been completed. An exam board **will not** inform UCAS or others that a review of marking has been requested. However, it will advise UCAS of any grade change arising from a review.

**Candidate consent**

**Parents are not permitted to request on behalf of the student therefore this form must be signed by the candidate.**

By signing here, I give my consent to The Cottesloe School to submit a clerical re-check or a review of marking for the examination(s) listed above. In giving my consent **I understand that the final subject grade and/or mark awarded to me following a clerical recheck or a review of marking, and any subsequent appeal, may be lower than, higher than, or the same** as the result which was originally awarded for this subject.

Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_