

July 2020

RE: Purchasing School Shop Items for September 2020

Due to the current social distancing requirements in relation to the Covid-19 pandemic, we will be selling uniform in a different way during the summer holidays this year. As some of you may know, we normally have opportunities for parents to come in during the inset day in September to purchase items from the school shop. Unfortunately, due to the restrictions, we are unable to do it this year.

This year we asking you to purchase your items via your Parent Pay account, you will then need to book a collection time.

All items of uniform and equipment can be found as individual payable items on Parent Pay. All you need to do is select the items that you require and add them to your basket. Once you have completed adding items to the basket, follow the steps and complete your order as you would with any online shop.

Once this is complete, you will receive an order confirmation number. Please keep hold of this number as you will need it for booking your collection slot.

To book your collection date and time, please click on the following link
<https://forms.gle/YPPrN7twk5vFRznb7>.

You will be asked to input your preferred collection date and time preferences as well as your order confirmation number. We will then email you back and confirm your collection date and time.

The collection times and dates are as follows:

Monday 24th August 2020	12pm until 3pm
Tuesday 25th August	9am until 12pm
Wednesday 26th August	12pm until 3pm
Thursday 27th August	9am until 12pm
Friday 28th August	12pm until 3pm

The collection time slots allow you to simply turn up and collect your pre-packed purchases and for us to ensure that everyone can adhere to social distancing.

If you need to exchange any items, please email shop@cottesloe.bucks.sch.uk and we will arrange a time with you for this to take place. Please ensure that you have checked all items are correct before removing any tabs, labels or naming of items.

Yours sincerely

Mrs K Wall

Cottesloe School Shop

