

School Uniform Policy



The Cottesloe School

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| Reviewed by: | Resources & People Committee | Date: 26 June 2019 |
| Adopted by FGB: | 10 July 2019 | |
| Last reviewed on: | New policy | |
| Next review due: | Summer Term 2023 | |

We place great emphasis on the appearance of our students, and uniform is an integral part of the custom and character of the school. Our expectation is that students not only wear school uniform but look smart when they are doing so. Blazers should be worn at all times around the school site.

Students have a responsibility to dress smartly and sensibly. The school's dress code is constantly monitored during the course of the year. Parents must be satisfied that any garments purchased for school conform to the uniform that has been negotiated and agreed.

Extreme hairstyles, including sculptured haircuts, and obviously dyed hair of an unnatural colour, features such as razored eyebrows, any facial and tongue piercing, jewellery and coloured nail varnish, fake nails or extensions are not permitted.

Please remember: We allow earrings, but only discreet plain studs; one stud per ear (ear lobe only) is the maximum allowed. (To allow time for healing, we advise that ears should not be pierced during term-time). Only subtle use of make-up is permissible. Tattoos are strictly forbidden.

In Years 7 to 11 blazers from the school supplier are compulsory.

Please note that we allow students to wear clothes specified by religious observance.

As a safety precaution, necessary when moving around the school, shoes must have backs to them, i.e. no mules; also no training shoes, and no boots, and no heels higher than two inches.

There is no compulsory outdoor dress. Coats and jackets should be smart. Denim jackets, tracksuit tops, hoodies and jackets with large logos and hoods are not acceptable. Outdoor dress, including scarves, should not be worn inside classrooms.

Note: Full school uniform should be worn both to and from school.

YEARS 7 TO 11

Regulation items of badged uniform such as blazers and tie are purchased from the school shop.

Boys:

- Regulation back Cottesloe blazer to be worn at all times including non-lesson time.
- Regulation clip-on school tie.
- Plain white school shirt with stiff v-shaped collar which is tucked in (either long or short sleeved).
- Optional plain black v-neck jumper (worn with not instead of the blazer).
- Plain black trousers (see Appendix 1) from the approved list of trousers.
- Plain black socks.
- Plain black shoes (see Appendix 1) which are suitable for wearing during the day and to and from school. No canvas, trainers or boots.
- Plain outdoor coat, no large logos.

Boys PE:

- School games shirt
- Black shorts
- Black long socks
- White short socks
- Shin pads
- Football boots
- School polo shirt
- Running shoes
- Trainers (not plimsolls)
- Gum-shield

Girls:

- Regulation black Cottesloe blazer to be worn at all times including non-lesson time.
- Regulation clip-on school tie.
- Black skirt (see Appendix 1).
- Plain white school shirt with stiff v-shaped collar which is tucked in (either long or short sleeved).
- Optional plain black v-neck jumper (worn with not instead of the blazer).
- Plain black trousers (see Appendix 1) from the approved list.
- Plain black or white socks (below the knee), or black or flesh coloured tights.
- Plain black shoes (see Appendix 1) with a low heel which are suitable for wearing during the day and to and from school. No canvas, trainers, boots or sandals.
- Muslim students who wish to wear hijabs may do so provided that the fabric is plain, lightweight and blends in with the school uniform colours.
- Plain outdoor coat, no large logos.

Girls PE:

- School games shirt
- Black shorts
- Black long socks
- White short socks
- Shin pads
- Football boots
- School polo shirt
- Running shoes
- Trainers (not plimsolls)

SIXTH FORM DRESS CODE

- Clothing must be professional attire, not casual wear.
- Boys must wear a smart, collared shirt (either long or short sleeved), tie, trousers and smart shoes.
- Girls must wear smart dresses or separates. Trousers may be full or $\frac{3}{4}$ length, but not shorter. Any cropped trousers must be formal and tailored. Skirts and dresses should not more than 5cm above the knee. Shirts, blouses, knitwear and other smart tops may be worn, plus smart shoes or boots.
- Appendix 2 will be helpful in clarifying what is and what is not appropriate.

ALL STUDENTS

- “Plain” is defined as being without embellishment i.e studs, additional zips, braiding, patterned, logos, etc.
- Unnatural hair colouring is not permitted; the interpretation of “unnatural” is as follows:
 - a colour that is not found within the natural colour spectrum, i.e. a bright, extreme, or
 - vivid colour, or
 - a combination of colours that is easily visible or stark in contrast.
- Extensions must also be in a colour that naturally blends with the hair.
- One single stud in each ear is permitted; the stud must be worn in the lower part of the earlobe and should be removed for PE; students wearing studs in their ears other than in their lobes will be expected to remove them.
- Jewellery (except a watch) is not permitted; however, if there are religious or family reasons for wearing an item of jewellery then permission must be sought from the Head of Year. Jewellery is the responsibility of the owner and is worn at the owner’s own risk.
- Other visible body piercings are not permitted and the student will be expected to remove them.
- Natural, subtle and basic make-up may be worn.
- Clear nail varnish may be worn but fingernails must be short and nail extensions of any kind are not permitted.
- No visible body art.
- Baseball caps are not permitted unless approved by the Headteacher during extreme weather.
- Students should not walk around with their coat hood up unless the weather permits.
- Top garments such as hoodies which go over the head are not permitted.
- Belts if worn must be plain, black, leather or leather-look, buckles must be simple and plain. No branding or logos are allowed.
- Students can remove their blazer in a lesson with the permission of the member of staff.
- All uniform should be marked in permanent pen with the owner’s name.

COST OF UNIFORM

We want to ensure that the cost of uniform does not deter any student applying to the school, nor lead to students feeling socially excluded or unable to afford other necessities. Parents/carers who are unable to provide their child with the required items of school uniform should contact the Headteacher. Such approaches will be handled with discretion and sensitivity. The uniform supplier, costs and quality of the uniform are reviewed annually to ensure that it provides good quality clothing at an affordable price. Parents/carers are regularly consulted on their views in this respect.

ENFORCEMENT OF UNIFORM POLICY

It is the responsibility of parents/carers to ensure that their child comes to school in the correct uniform and they are expected to buy uniform that complies with the school's policy. Form Tutors are responsible for monitoring uniform; all staff are responsible for ensuring that students are correctly dressed in class and elsewhere on the school site.

Their Form Tutor will speak to a student who is wearing incorrect uniform. Parents are expected to provide a letter explaining any uniform infringements. If it is not addressed for the next school day then the student will be referred to the Head of Year. In the event of repeated uniform infringements parents will be contacted and the student will risk being isolated until the uniform is corrected. In the case of jewellery and other accessories, the student will be asked to remove the item, which will be confiscated. A parent/carer will then need to come in to school to collect the item in line with school policy.

The Headteacher is the final arbiter in all matters of uniform and dress.

ISSUES ARISING FROM THE UNIFORM POLICY

Parents/carers should raise any issues relating to school uniform, dress codes or other aspects of appearance with the Assistant Headteacher (Behaviour and Personal Development). Requests to vary the uniform requirements for particular reasons, such as medical needs, will always be carefully considered.

In the event of extreme weather conditions the Headteacher may vary the uniform requirements for a limited period.

REVIEW

This policy will be reviewed every 4 years; earlier if required.

June 2019

YEARS 7 TO 11**Trousers**

Only trousers which comply with the Uniform Policy may be worn to school. To assist in the purchase of school trousers, below are approved styles, samples of which are available to look at upon request.

If you do not wish to purchase trousers specified below, you must ensure that the trousers you do purchase are identical in style and material to the approved styles.

Please note that trousers must be black, full-length and tailored. The fit can be straight, slim or boot-cut and fastened by a zip and/or button. The following are not acceptable:

- Jeans, cargo style, leggings or jeggings.
- Styles with large back or patch pockets, studs, rivets or zipped accessories.
- Skinny fit.
- Turn-ups at the bottom of the trouser legs.
- Fully elasticated waists.
- Material with a high shine or sheen.

Illustration of styles that are acceptable and not acceptable:



Slim fit – acceptable



Boot cut – acceptable



Straight – acceptable



Skinny fit – not acceptable



Not full length – not acceptable

Skirts

Skirts must be black and either pleated or straight, the images below are acceptable.



Skirts that are unacceptable include:

- Skirts made from stretchy, lycra or T-shirt style material.
- Excessively short (skirts must be no shorter than 5cms above the knee).
- Tube skirts.

Shoes

The uniform policy is plain black shoes, no canvas, trainers, boots or sandals. There are a number of alternatives which may seem acceptable according to different parties and therefore examples of what would be considered acceptable and not acceptable are given below.

Acceptable



Unacceptable



SIXTH FORM DRESS CODE

The list below is in response to some frequently asked questions about what is or is not acceptable as part of the professional attire dress code. The final decision on acceptability of dress lies with the Head of Sixth Form.

- No denim in any colour.
- No revealing or excessively tight clothing.
- No shorts.
- No combat or cargo trousers.
- No leggings.
- No inappropriate footwear e.g. flip flops or thong style shoes, mules, Birkenstocks, Ugg/casual boots, canvas shoes and trainers.
- Girls' tops may be sleeveless but should be appropriate for professional environment. No large logos.
- No clothes that are excessively worn or faded.
- No clothes with rips or tears.
- No hoodies, fleeces.
- No sweatshirts.
- No floor length dresses or skirts.
- No trousers tucked into boots.